

OFFICE OF THE CHIEF OF POLICE

SPECIAL ORDER NO. 24

September 16, 2005

SUBJECT: TERRORISM LIAISON OFFICER PROGRAM - ESTABLISHED

PURPOSE: The amplification of threats against the United States has revealed several critical needs related to terrorism prevention and response. In order to prevent acts of terrorism it is necessary to establish an efficient system of communication whereby critical information can be quickly disseminated within the Department and to various law enforcement agencies. This Order establishes the Terrorism Liaison Officer Program (TLOP). It also establishes the procedures for Terrorism Liaison Officers (TLOs) to follow in order to disseminate terrorist related information within the Department and educate Department personnel in terrorism awareness.

PROCEDURE: The commanding officer of each geographic Area shall designate two supervisors, and specialized divisions shall designate one supervisor as TLO(s) to represent and disseminate information to their respective divisions.

I. TERRORISM LIAISON OFFICER (TLO)'S RESPONSIBILITY. The TLO shall be responsible for the following:

- * Acting as a point of contact with Major Crimes Division (MCD);
- * Reporting information regarding possible terrorist activity to MCD;
- * Relaying advisories and other terrorism related information provided by MCD to Area and divisional personnel;
- * Informing MCD of TLO personnel changes; and,
- * Attending periodic coordination and training meetings.

Note: It is important to remember that TLOs are not considered intelligence or terrorism experts; however, they will be trained in terrorism awareness and the proper procedure for reporting information to MCD.

Terrorism Liaison Officers are not responsible for collecting and disseminating information to the public regarding terrorism related activity. However, once TLOs receive terrorism-related information from MCD, they shall notify the appropriate Area/division personnel such as Senior Lead Officers (SLOs) or Area Detectives, so that they may relay terrorism-related information to the community.

II. AREA/DIVISION COMMANDING OFFICER'S RESPONSIBILITY.**A. The commanding officer of each geographic Area shall:**

- * Designate two supervisors from each geographic Area as TLOs representing their respective division. One of the TLOs shall be the Senior Lead Officer (SLO) supervisor. The other TLO shall be either the Gang Impact Team (GIT) Lieutenant or the assistant commanding officer of the Area detective division; and,
- * Ensure that the assigned TLOs are maintaining a proper liaison with MCD on terrorism-related issues.

B. The commanding officer of the involved specialized divisions shall:

- * Designate one supervisor as the TLO representing their respective division. This supervisor shall have overall knowledge of the terrorist issues in their division; and,
- * Ensure that the assigned TLO is maintaining a proper liaison with MCD on terrorism-related issues.

Note: The selected specialized divisions include all four bureau traffic divisions, Scientific Investigation Division, Hiring and Evaluation Section of Personnel Group, specialized detective divisions from Detective Bureau and Special Operations Bureau (i.e., Air Support Division, Special Operations Support Division and Metropolitan Division).

III. MAJOR CRIMES DIVISION'S RESPONSIBILITY. Major Crimes Division is responsible for the following:

- * Authorizing related terrorism advisories, alerts and warnings;
- * Maintaining liaison with Area and divisional TLOs;
- * Coordinating regular meetings for information sharing and training for TLOs; and,

- * Acting as a conduit for information provided by the TLOs to the Los Angeles County Terrorism Early Warning Group.

Note: The Los Angeles County Terrorism Early Warning Group is an interdisciplinary group in which local law enforcement agencies work together to share information and combine resources, and enhance their abilities to identify acts and threats of terrorism.

In addition, MCD shall act as an intake center for the following:

- * Information pertaining to possible terrorism or a terrorist related activity;
- * Information pertaining to demonstrations or special events; and,
- * Dignitary security issues.

IV. THE COMMANDING OFFICER, MAJOR CRIMES DIVISION'S RESPONSIBILITY. The Commanding Officer, MCD, is designated as the Department's TLOP Coordinator. The Department TLOP Coordinator shall exercise Citywide oversight on Area/specialized divisions TLOs and ensure that effective communication is maintained between the area TLOs and MCD.

AMENDMENTS: This Order adds sections 2/295.17 and 4/271.45 to the Department Manual.

AUDIT RESPONSIBILITY: The Commanding Officer, Counter Terrorism and Criminal Intelligence Bureau, shall monitor compliance with this directive in accordance with Department Manual Section 0/080.30.

WILLIAM J. BRATTON
Chief of Police

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